

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the months September 2020 onwards, published by 24<sup>th</sup> August 2020. Due to current circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

<b>Matter for decision</b>	<b>Purpose</b>	<b>Key Decision Yes or No</b>	<b>Anticipated date of decision</b>	<b>Public or Private report. If Private give reasons</b>	<b>List of Documents to be submitted including any background papers</b>	<b>Contact person &amp; Executive Portfolio</b>
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Draft Prevention of Homelessness and Rough Sleeping Strategy	To consider a report on the draft strategy	Yes	September 2020	Public	Reports setting out the key issues	Paul Gatrell Head of Housing & Development Control  Executive Member for Housing & Leisure
Revenue outturn report for 2019/20	To consider Revenue outturn reports for 2019/20	No (Full Council decision)	September 2020	Public	Reports setting out the key issues	Asad Mushtaq Head of Finance and Property  Executive Member for Resources and Performance Management
Single Use Plastics	To consider the use of Single Use Plastics	Yes- Notice of Motion referred from Full Council	September 2020	Public	Report setting out the key issues	Catherine Waudby Head of Legal and Democratic Services  Executive Member for Resources and Performance Management

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Developer Contributions Supplementary Planning Document (SPD)	To consider the adoption of the SPD following public consultation and consideration by Scrutiny Committee	Yes	September 2020	Public	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth  Executive Member for Economy & Growth
Air Quality Management: Protecting Health and Addressing Climate Change Supplementary Planning Document (SPD)	To consider the adoption of the SPD following public consultation	Yes	September 2020	Public	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth  Executive Member for Economy & Growth
Economic Recovery Strategy	To consider an economic strategy in response to COVID	Yes	September 2020	Public	Report Setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy & Growth

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Community Recovery Strategy	To consider an overarching strategy and action plan in response to COVID	Yes	September 2020	Public	Report Setting out the key issues	Rob Dobson Head of Policy and Engagement  Council Leader
Burnley College	To consider a loan application from Burnley College	Yes	September 2020	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report Setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Former Contact Centre Dilapidations - Parker Lane, Burnley	To approve a final settlement in respect of outstanding repairs and restatement obligations	Yes	September 2020	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business	Report Setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

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				affairs of any particular person (including the authority holding that information)		
Pioneer Place – The Next Steps	To consider the next steps for the Pioneer Place project	Yes	September 2020	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report Setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy & Growth
Empty Homes Programme	To consider a report on the next properties for Compulsory Purchase action by the Council	Yes	September 2020	Public	Report Setting out the key issues	Paul Gattrell  Head of Housing & Development Control  Executive Member for Housing & Leisure

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Review of Burnley's Play Provision Strategy 2017 – 2026	Review of Burnley's Play Provision Strategy 2017 – 2026	Yes	December 2020	Public	Report setting out the key issues	Simon Goff Head of Green Spaces and Amenities  Executive Member for Housing and Leisure
Food Safety Delivery Plan	To consider an updated Plan for 2021	No (Full Council Decision-Policy Framework)	December 2020	Public	Report setting out the key issues	Joanne Swift Head of Streetscene  Executive Member for Community and Environmental Services
Health & Safety Delivery Plan	To consider an updated plan for 2021	No (Full Council Decision-Policy Framework)	December 2020	Public	Report setting out the key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services

Meetings of the Executive will be held on the following dates: 22<sup>nd</sup> September, 27<sup>th</sup> October and 8<sup>th</sup> December 2020. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are currently being held remotely and can be viewed on the Council's [Youtube channel](#)

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This Notice will be further updated by the following dates: 24<sup>th</sup> August, 28<sup>th</sup> September and 9<sup>th</sup> November 2020.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services ,Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: HYPERLINK "mailto:"[cwardby@burnley.gov.uk](mailto:cwardby@burnley.gov.uk)

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